



Texas Community Development Block Grant Program

2025-2026 Community Development Fund

Application Guide – Community Application

For assistance: CDBGApps@TexasAgriculture.gov

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Application Guide – Community Application

TxCDBG Goals and Requirements

The goal of the Texas Community Development Block Grant (TxCDBG) Program is to develop viable communities by providing decent housing and a suitable living environment, as well as by expanding economic opportunities, principally for persons of low-to-moderate income. In awarding funding pursuant to Texas Government Code, Section 487.351(c), the Texas Department of Agriculture (TDA) shall give priority to eligible activities in the areas of economic development, community development, and rural health to support workforce development.

The objectives of the TxCDBG Program are:

1. To improve public facilities to meet basic human needs, principally for low- to moderate-income persons;
2. To improve housing conditions, principally for persons of low-to-moderate income;
3. To expand economic opportunities by creating or retaining jobs, principally for low-to-moderate income persons; and
4. To provide assistance and public facilities to eliminate conditions hazardous to the public health and of an emergency nature.

TxCDBG Application Process Update

TDA has recently implemented a two stage application process:

- Community Application: an initial application is submitted containing basic information required to determine a community's TxCDBG eligibility and to calculate scores for competitive grants. No project-specific commitments are required at this time.
- Project Application: Applicants whose Community applications scored within funding range will be invited by TDA to submit a Project Application with complete project information.

Timeline of Application Process

Task/Step	Date to Complete
Community Application	
TDA releases Community Application	September 18, 2024
Community Application webinar	September 24, 2024 & November 19, 2024
Adopt local governing body resolution(s)	December 9, 2024
Complete and submit TDA-GO Community Application	December 9, 2024
Project Application – key dates	
TDA invites highest scoring communities to complete Project Applications	Approx. January 6, 2025
Conduct public hearing	February 17, 2025
Submit application in TDA-GO	June 30, 2025

Community Development Fund Goals and Requirements

The Community Development Fund (CD Fund) provides funding for a variety of community priorities to support low- to moderate-income persons. Although most funds are used for public facilities (water/wastewater infrastructure, street and drainage improvements and housing activities), there are numerous other activities for which these funds may be used.

Funds are allocated to each state planning region to ensure a broad geographic distribution of funds as described in the one-year action plan. Additional funds deobligated from previous awards may be made available using the same formula. Funds allocated to a region that does not have an eligible application to fund will be reallocated to other regions to maximize the number of awards granted.

Community Application Due Date	December 9, 2024, 11:59 p.m. C.T.
Grant Amount	\$750,000
Minimum Match Amount	\$0 – see Scoring Criteria
National Program Objective	Benefit for Low- to Moderate-Income Persons
Application Method	Applications will be accepted online via the TDA-GO! grant management system. The system may be accessed by navigating to https://tda-go.intelligrants.com/ .

Eligible Applicants

To be eligible to apply for and to receive funding under the TxCDBG Program, a community must meet all of the following criteria, in accordance with Title 24, Part 570 of the Code of Federal Regulations and Title 4, Part 1, Chapter 30, Subchapter A, Section 30.4 of the Texas Administrative Code (TAC), and TxCDBG program requirements:

- 1) Qualify as a unit of general local government (UGLG).
An UGLG is a city, county, town, township, village, or other general purpose political subdivision of the state, or as otherwise defined in 42 U.S.C. §5302. Special purpose political subdivisions are not eligible as TxCDBG applicants.
- 2) Qualify as a non-entitlement community.
Only communities NOT identified as part of the federal CDBG entitlement program may apply for TxCDBG funding. Entitlement communities are listed in Appendix B Community Application Scoring Elements. Municipalities located within an entitlement county may elect to participate with either the county program or the state non-entitlement program, but not both, for each three-year period; please contact the entitlement county to confirm eligibility for the current year.
- 3) Levy and collect a local property tax or local sales tax option in the current fiscal year.
- 4) Meet Progress Thresholds for existing TxCDBG grant agreements.
Applicants must demonstrate current compliance with progress threshold requirements for existing TxCDBG grant awards to be eligible for additional rounds of TxCDBG funding.
 - Mid-Point Progress Threshold: Existing Grant Agreements beginning on or before the date identified in the chart below must have satisfied all Group B requirements prior to the Community Application due date.

- Final Progress Threshold: Existing Grant Agreements beginning on or before the date identified in the chart below must be completed and have submitted both the Project Completion Report (PCR) and the final payment request prior to the Community Application due date.
 - Where the Community Application due date falls between the date of an existing grant agreement's original end date and the date the Project Completion Report is due, TDA will initially accept a Community Application and will assess compliance with the Final Progress Threshold on the date the PCR become due.

Details regarding documentation for meeting these thresholds can be found in the TxCDBG Project Implementation Manual.

Fund Category	Mid- Point Progress Threshold applies if Grant Start Date is at least:	Final Progress Threshold applies if Grant Start Date is at least:
Community Development Fund (CDV)	12 months prior to due date (12/9/2023)	24 months prior to due date (12/9/2022)
Downtown Revitalization Program (CDM)	12 months prior to due date (12/9/2023)	24 months prior to due date (12/9/2022)
Colonia Fund (CFC and CEDAP, excluding CSH)	12 months prior to due date (12/9/2023)	24 months prior to due date (12/9/2022)
FAST Fund (CFA)	9 months prior to due date (3/9/2024)	18 months prior to due date (6/9/2023)
State Urgent Need Fund (CSU)	9 months prior to due date (3/9/2024)	12 months prior to due date (12/9/2023)
Pilot Projects: • Rural Economic Development • FAST Rural Outreach & Wellness Program	n/a	n/a

Eligible Project Activities

The 2025-2026 TxCDBG Community Application does not require identification of a specific project or activity. The following information is provided in order for communities to understand the type of projects that may be considered for communities if/when invited by TDA to submit a Project Application.

All eligible TxCDBG program activities (see Appendix D TxCDBG Activity Code Reference Table) are eligible for the CD Fund.

CD Fund projects must benefit a primarily residential area AND must primarily benefit low- to-moderate income residents. This may include:

- A project intended to benefit all residents of the community, or
- A project that is narrowly tailored to benefit a specific neighborhood or street.
- Reference TxCDBG Guide to National Program Objective for detailed guidance on eligible activities.

Prioritized Project Activities

The Community Application requires the applicant to commit to selecting a project based on activity priorities established by each state planning region. See page 10 Scoring Criteria for detailed information. The most common activities prioritized by the regions are:

- Water and/or sewer system improvements, including first-time services;
- Street reconstruction;
- Flood protection and drainage structure improvements;
- Sidewalks and lighting improvements;
- Parks and recreation improvements;
- Fire protection facilities, vehicles, and equipment;
- Housing rehabilitation; and
- Comprehensive planning services.

Associated Activities

The following activities may be funded to support the project activities.

- Grant administration
- Engineering services

Ineligible Project Activities

In general, any type of activity not described or referred to in Section 105(a) of the Housing and Community Development Act of 1974 (HCDA), as amended, is ineligible for TxCDBG funding. Specific ineligible activities under the TxCDBG Program include:

- Construction of buildings and facilities used for the general conduct of government (e.g., city halls and courthouses). The only exception is for improvements made to these buildings solely to provide complete access for elderly persons and persons with severe disabilities;
- Financing of political activities;
- Purchase of construction equipment;
- Income payments, such as housing allowances;
- Activities in a floodway may be ineligible; see Implementation Manual, Chapter 3 for specific guidance;
- New housing construction; and
- Operation and maintenance expenses of public facilities, improvements and services, including activities identified through the environmental review as maintenance activities.

Application Acceptance

TDA staff will review each submitted Community Application. Completed applications received by the published deadline may be subject to disqualification including, but not limited to, any of the following reasons:

- The Applicant is not a unit of general local government;
- The Applicant is identified as a CDBG Entitlement Program participant;
- The Applicant does not meet the Applicant Threshold Requirements;
- The Community Application does not comply with the requirement to provide a passed/adopted local government resolution authorizing submission of the Community Application;
- The Community Application does not comply with the requirement to fully complete all required forms in the TDA-GO system;
- The Community Application contains false information; or
- The Applicant does not respond, refuses to respond, or does not provide an adequate response to requests for revisions or additional information within the prescribed timeline.

Complete and eligible Community Applications will be scored by TDA staff, and cumulative scores will be posted to the TDA website for public review.

Steps in Community Application Process

Step 1: Create application in TDA-GO

TxCDBG Community Applications will only be accepted online through the TDA-GO grant management system.

TDA-GO can be accessed by navigating to <https://tda-go.intelligrants.com/>

For assistance creating a new account for an individual person and/or community, refer to [How to Register New Users and Organizations](#) in the TxCDBG Project Implementation Manual.

To initiate a grant application in TDA-GO:

1. Login to TDA-GO and navigate to the **Initiate New Application** panel of the dashboard.
2. Under **Initiate New Application**, click on CDBG – Community Development Fund - 2025.
NOTE: Only the Authorized Official or local staff Project Director for the applicant community can initiate new applications. TDA staff can also assist with new applications.
3. A brief description and agreement language will appear, review and click “Agree” to continue.
4. The **Document Landing Page** will appear along with four menu sections: Forms, Tools, Status Options, and Related Documents.
 - a. In the **Tools** menu, select **Add/Edit people** to review internal staff assigned to the application or to invite third party users. To request additional individuals to be added to the application, submit a [TxCDBG Support Ticket](#) and TDA staff will assist you.
 - b. In the **Forms** menu, review each page of the Community Application:
 - i. Applicant Contact Information
 - ii. Community Needs Assessment
 - iii. CDV Community Development Fund

Step 2: Develop community needs list

TDA expects each Community Application to identify a list of 10-15 community needs relevant to the community's participation in the TxCDBG program. If the community is selected for funding, this list will inform the selection of a project for funding, as well as any future amendment requests.

Community needs identified in the TxCDBG Community Application should reflect the priorities of the local government, developed through consultation with local officials and staff as well as existing planning documents developed by the community

For the 2025 TxCDBG Community Application process, a community needs list must outline each of these factors for each need listed:

- Community Need – a broad community need statement that describes the problem.
- Action to Address Need – a brief description of the type of work that would address the associated community need.
- Activity category – select from the dropdown list of activity codes is used to classify the various community needs.

Examples of Community Needs include:

Community Need	Action to Address Need	Activity Category
Water lines are deteriorated resulting in significant water loss	Replace water lines, primarily in area south of the highway	03J
Wastewater treatment plant has deficiencies identified by TCEQ	Upgrade various components of WWTP	03J
Streets in the downtown area are deteriorated	Reconstruct roads in the downtown area and residential neighborhoods	03K
Sidewalks are deteriorated and unsafe	Replace sidewalks in multiple locations	03L
Poor drainage leads to flooding and deteriorating infrastructure	Install drainage features to direct stormwater away from buildings and infrastructure	03I or 03K
The community lacks a facility for community programs and local events	Construct a community center	03E

For assistance in determining the appropriate Activity category, contact CDBGApps@texasagriculture.gov

Step 3: Adopt the necessary local governing body resolution committing to the grant application

TxCDBG Community Applications require a resolution from the local governing body (i.e., County Commissioners Court or City Council) authorizing the submission of a Community Application and confirming the community's commitments related to the program. Failure to comply with this resolution requirement will result in disqualification of the application.

Resolution: Community Commitment

The resolution must:

1. Authorize the submission of a Community Application for funding under the Texas Community Development Block Grant Program;
2. Identify the fund category under which the application is to be considered;
3. Designate the dollar amount of matching funds committed;
4. Commit to, if selected for funding, developing a project that meets programmatic priorities as identified in the Community Application; and
5. Commit to compliance with all federal, state, and program requirements, including environmental review, labor standards, procurement, acquisition of property, civil rights, and administrative requirements.

The required resolution format is found in Appendix A Community Application Public Participation – update the relevant information fields prior to publication.

Step 4: Complete and submit the Community Application in TDA-GO

Complete the application in the TDA-GO system. Additional step-by-step instructions can be found in Appendix C Community Application TDA-GO Instructions.

The completed application must be submitted in TDA-GO. Under **Status Options**, select **Submit Application** to complete this final step.

Scoring Criteria

The table below describes the criteria used by TDA for scoring Community Applications. Locate the name of your community on each source document listed below to review the scoring data:

Scoring Element	Maximum Points	Source
Regional Project Priorities	50	Applicant's resolution
Poverty Rate	20	American Community Survey 5-year estimate – See Appendix B Community Application Scoring Elements
Match Ratio	50	Applicant's resolution
Previous Funding	60	TxCDBG Grant History report – See Appendix B Community Application Scoring Elements
Past Performance - Timeliness of environmental clearance - Maximum utilization of grant funds awarded - Timeliness of completing projects - Timely submission of closeout reports	20	TxCDBG grant management records
Total Points	200	

The following table provides more detailed guidance on how the scores are calculated using the data provided:

Regional Scoring Factor	
Regional Project Priorities (50 Points): Awarded for the commitment by the local government to complete a project identified as a priority by the state planning region.	
For established project priorities for the 2025-2026 CD Fund Application by region please visit the Regional Priorities web page.	50 Points
Unified Scoring Committee (USC) Scoring Factors	
Poverty Rate (20 Points): Awarded by reviewing the most recent U.S. Census American Community Survey (ACS) 5-year estimate Table S1701 for the applicant. - The poverty rate for each applicant is calculated by dividing the total number of persons at or below the designated poverty level by the population from which impoverished persons was determined. Once this has been established, the average poverty rate is determined by dividing the sum of all poverty rate by the number of applicants. - A base is calculated by multiplying the average poverty rate by 1.25 - The poverty rate of each applicant is then divided by the base to determine each applicant's poverty factor - The poverty factor for each applicant is multiplied by the total maximum allowable points. Any applicants exceeding the total allowed points will be capped at the maximum. Note: Cities will be compared to all cities, and counties will be compared to all counties	

Match Ratio (50 Points): Awarded for the commitment of matching funds relative to the maximum amount of CDBG funds as follows:

	Minimum Match Ratio	Matching Funds Committed	Points Awarded
Applicant(s) population equal to or less than 1,500 and ALL county applicants (regardless of population):			
	2%	\$15,000 or more	50 Points
	1.5%	\$11,250 - \$14,999	40 Points
	1%	\$7,500 - \$11,249	30 Points
	0.5%	\$3,750 - \$7,499	20 Points
	Less than 0.5%	\$0 - \$3,749	10 Points
Applicant(s) population equal to or less than 5,000 but over 1,500:			
	5%	\$37,500 or more	50 Points
	4%	\$30,000 - \$37,499	40 Points
	3%	\$22,500 - \$29,999	30 Points
	2%	\$15,000 - \$22,499	20 Points
	Less than 2%	\$0 - \$14,999	10 Points
Applicant(s) population equal to or less than 10,000 but over 5,000:			
	10%	\$75,000 or more	50 Points
	7.5%	\$56,250 - \$74,999	40 Points
	5%	\$37,500 - \$56,249	30 Points
	2.5%	\$18,750 - \$37,499	20 Points
	Less than 2.5%	\$0 - \$18,749	10 Points
Applicant(s) population over 10,000:			
	15%	\$112,500 or more	50 Points
	11.5%	\$86,250 - \$112,499	40 Points
	7.5%	\$56,250 - \$86,249	30 Points
	3.5%	\$26,250 - \$56,249	20 Points
	Less than 3.5%	\$0 - \$26,249	10 Points

Match commitments may be cash and/or in-kind. The Applicant must provide a resolution from the city council or county commissioners court authorizing the match expenditure. The resolution must include the commitment amount and the proposed use of the funds. If other eligible sources of funding are injected into the project, a commitment letter from the sources must also be submitted.

For applications submitted by cities, the total city population is used. Data Source: Most recently available ACS 5-year Estimate, Table B01003

Previous Funding (60 Points):

Awarded based on TxCDBG records of awards issued for the Community Development Fund (CDV).

Applicant has received 0 CDV awards in the previous three fund cycles	60 Points
Applicant has received 1 CDV award in the previous three fund cycles	40 Points
Applicant has received 2 CDV awards in the previous three fund cycles	20 Points
Applicant has received 3 CDV awards in the previous three fund cycles	0 Points

State-Selected Scoring Factors	
Past Performance on previously awarded grants (Awarded 9/1/2020 – 8/31/2024) Methodology: Each applicant is initially awarded full points in each Past Performance score factor. Points are deducted based upon the performance of an applicant on a previously awarded grant. The final Past Performance score will be the average of points for each grant awarded between 9/1/2020 – 8/31/2024.	
Timely submission of closeout reports Five (5) points will be deducted for applicants that did not submit close-out report within 60 days from the end date of the grant.	5 Points
Timeliness of environmental clearance Zero (0) points will be deducted for applicants that completed the environmental review within 30 days of the environmental clearance milestone (210 days after the grant start date) One (1) point will be deducted for applicants that completed the environmental review within 60 days of the environmental clearance milestone (240 days after the grant start date) Three (3) points will be deducted for applicants that completed the environmental review within 90 days of the environmental clearance milestone (270 days after the grant start date) Five (5) points will be deducted for applicants that did not complete the environmental review within 90 days of the environmental clearance milestone (271+ days after the grant state date)	5 Points
Maximum utilization of grant funds awarded Zero (0) points shall be deducted for completed grants that fully expended the grant funds, or deobligated less than the threshold amount (\$10,000). Seven (7) points shall be deducted for grants that deobligated an amount equal to or greater than the threshold for any reason. Exception: This scoring criterion will not apply to Texas Capital Fund Real Estate/ Infrastructure grants that completed the minimum necessary AND fulfilled 100% of the job commitment.	7 Points
Timeliness of completing projects (i.e., extension of grants) Three (3) points will be deducted for applicants that received an extension on a previous grant.	3 Points
Tie Breaker In the event of a tie, applicants shall be ranked starting with the lowest median household income. Data Source: Most recently available ACS 5-Year Estimate, Table DP03. If a tie still exists after applying the first criteria, then applications shall be ranked starting with the highest unemployment rate. Data Source: Table DP03	

Additional Program Information

While no action is required for the Community Application for the below items, Applicants should be aware of the federal, state, and program requirements that must be implemented if the community is selected for funding. These requirements include, but are not limited to:

- Competitive Procurement – Administration Services and Engineering Services;
- National Environmental Policy Act (NEPA) and related Environmental Review;
- Uniform Relocation Assistance and Real Property Acquisition Act (URA);
- Competitive Procurement – Construction Services / Materials;
- Davis-Bacon Act and related Labor Standards;
- Single Audit requirements;
- Fair Housing and Civil Rights requirements;
- Uniform Administrative Requirements and Cost Principles; and
- Housing and Community Development Act and related CDBG regulations, including the National Program Objective.

Details on TxCDBG grant management and program requirements can be found in the [TxCDBG Project Implementation Manual](#).

Appendix A – Community Application Public Participation

Required Format - Application Resolution

RESOLUTION

A RESOLUTION OF THE [CITY COUNCIL/COMMISSIONERS COURT] OF [COMMUNITY NAME], TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND.

WHEREAS, the [City Council/ Commissioners Court] of the [City/County] of [Community Name] desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, it is necessary and in the best interests of the [City/County] of [Community Name] to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE [CITY COUNCIL/COMMISSIONERS COURT] OF [COMMUNITY NAME], TEXAS,

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture, and to be placed in competition for funding under the Community Development Fund.
2. That the [City/County] of [Community Name] commits to dedicating no less than 51% of grant funds for activities identified by the state planning region as [First Priority / Second Priority (or higher) / Third Priority (or higher) / any eligible activity].
3. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
4. That the [City/County] of [Community Name] is committing to provide \$xx,xxx.00 in matching funds toward the application's activities, with the specific usage and funding source to be determined prior to any award of grant funding.

Passed and approved this ____ day of ____, 20__.

[Name, Title]
[City/County] of [Community Name], Texas

[Name Title]
[City/County] of [Community Name], Texas

Appendix B – Community Application Scoring Elements

[Click here to access Appendix B](#)

Appendix C – Community Application TDA-GO Instructions

[Click here to access Appendix C](#)

Appendix D: TxCDBG Activity Code Reference Table

Code	Description
01	Acquisition of Real Property Acquisition of real property that will be developed for a public purpose. Use code 01 for the CDBG-funded purchase of real property on which, for example, a public facility or housing will be constructed. When CDBG funds are used to: - acquire a public facility that will be rehabilitated with CDBG funds and continue to be used as a public facility, assign the appropriate 03* code. - acquire housing that will be rehabilitated, use code 14G.
02	Disposition of Real Property Costs related to the sale, lease, or donation of real property acquired with CDBG funds or under urban renewal. These include the costs of temporarily maintaining property pending disposition and costs incidental to disposition of the property.
03A	Senior Centers Acquisition, construction, or rehabilitation of facilities (except permanent housing) for seniors. 03A may be used for a facility serving both the elderly and the handicapped, provided it is not intended primarily to serve persons with handicaps. If it is, use 03B instead. For the construction of permanent housing for the elderly, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.
03D	Youth Centers Acquisition, construction, or rehabilitation of facilities intended primarily for young people aged 13 to 19. These include playground and recreational facilities that are part of a youth center. For the acquisition, construction or rehabilitation of facilities intended primarily for children aged 12 and under, use 03M; for facilities for abused and neglected children, use 03Q.
03E	Neighborhood Facilities Acquisition, construction, or rehabilitation of facilities that are principally designed to serve a neighborhood and that will be used for social services or multiple purposes (including recreational). Such facilities may include libraries and public schools.
03F	Parks, Recreational Facilities Development of open space areas or facilities intended primarily for recreational use.
03G	Parking Facilities Acquisition, construction, or rehabilitation of parking lots and parking garages. Also use 03G if the primary purpose of rehabilitating a public facility or carrying out a street improvement activity is to improve parking. If parking improvements are only part of a larger street improvement activity, use 03K.
03I	Flood Drainage Improvements Acquisition, construction, or rehabilitation of flood drainage facilities, such as retention ponds or catch basins. Do not use 03I for construction/rehabilitation of storm sewers, street drains, or storm drains. Use 03J for storm sewers and 03K for street and storm drains.

03J	Water/Sewer Improvements Installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants. Costs of incidental street repairs (usually repaving) made necessary by water/sewer improvement activities are included under 03J. For water/sewer improvements that are part of: • more extensive street improvements, use 03K (assign 03K, for example, to an activity that involves paving six blocks of Main Street and installing 100 feet of new water lines in one of those blocks). • a housing rehabilitation activity, use the appropriate 14* matrix code. • flood drainage facilities, use 03I.
03K	Street Improvements Installation or reconstruction of streets, street drains, storm drains, curbs and gutters, tunnels, and bridges. May also include, when performed in conjunction with street reconstruction and unless restricted by the Application Guide: • curbs and gutters, • traffic lights/signs, and • street lighting, and/or street signs.
03L	Sidewalks Improvements to sidewalks. Also use 03L for sidewalk improvements that include the installation of trash receptacles, lighting, benches, and trees.
03M	Child Care Centers Acquisition, construction, or rehabilitation of facilities intended primarily for children age 12 and under. Examples are daycare centers and Head Start preschool centers. For the construction or rehabilitation of facilities for abused and neglected children, use 03Q. For the construction or rehabilitation of facilities for teenagers, use 03D.
03O	Fire Stations/Equipment Acquisition, construction, or rehabilitation of fire stations and/or the purchase of fire trucks and emergency rescue equipment.
03P	Health Facilities Acquisition, construction, or rehabilitation of physical or mental health facilities. Examples of such facilities include neighborhood clinics, hospitals, nursing homes, and convalescent homes. Health facilities for a specific client group should use the matrix code for that client group. For example, use 03Q for the construction or rehabilitation of health facilities for abused and neglected children.
03	Other Public Facilities and Improvements Do not use this code unless an activity does not fall under a more specific 03* code. This code includes is for activities that assist persons with disabilities by removing architectural barriers from or providing ADA improvements to government buildings (activities that otherwise would not be eligible for CDBG funding).
04	Clearance and Demolition Clearance or demolition of buildings/improvements, or the movement of buildings to other sites.
05D	Youth Services Services for young people aged 13 to 19 that include, for example, recreational services limited to teenagers and teen counseling programs.

	When CDBG funds are used for: - counseling programs that target teens but include counseling for the family as well, use 05D; - For services for children aged 12 and under, use 05L; - For services for abused and neglected children, use 05N.
05L	Child Care Services Services that will benefit children (generally under age 13), including parenting skills classes. For services exclusively for abused and neglected children, use 05N.
05M	Health Services Services addressing the physical health needs of residents of the community. For mental health services, use 05O.
05R	Homeownership Assistance (not direct) Homeowner downpayment assistance provided as a public service. If housing counseling is provided to those applying for downpayment assistance, the counseling is considered part of the 05R activity. Assistance provided under 05R must meet the low/mod housing national objective. Therefore, unless the assistance is provided by an 105(a)(15) entity in a CRSA, it is subject to the public service cap and only low/mod households may be assisted. If the assistance is provided by a 105(a)(15) in a CRSA, the housing units for which CDBG funds are obligated in a program year may be aggregated and treated as a single structure for purposes of meeting the housing national objective (that is, only 51% of the units must be occupied by LMI households). For more extensive types of homeownership assistance provided under authority of the National Affordable Housing Act, use code 13.
05U	Housing Counseling Housing counseling for renters, homeowners, and/or potential new homebuyers that is provided as an independent public service (i.e., not as part of another eligible housing activity).
05	Other Public Services Do not use this code for public services activities unless an activity does not fall under a more specific 05* code. Examples of legitimate uses of this code are referrals to social services, neighborhood cleanup, graffiti removal, and food distribution (community kitchen, food bank, and food pantry services).
06	Interim Assistance Only for activities undertaken either to: - Make limited improvements (e.g., repair of streets, sidewalks, or public buildings) intended solely to arrest further deterioration of physically deteriorated areas prior to making permanent improvements. - Alleviate emergency conditions threatening public health and safety, such as removal of tree limbs or other debris after a major storm.
08	Relocation Relocation payments and other assistance for permanently or temporarily displaced individuals, families, businesses, non-profit organizations, and farms.
14A	Rehab: Single-Unit Residential Rehabilitation of privately owned, single-unit homes.
14A	Rehab: Single-Unit Residential Water Services First-time yardlines/service connections.

14A	Rehab: Single-Unit Residential Sewer Services First-time yardlines/service connections and on-site sewage facilities.
14B	Rehab: Multi-Unit Residential Rehabilitation of privately owned buildings with two or more permanent residential units. For the rehabilitation of units that will provide temporary shelter or transitional housing for the homeless, use 03C.
14C	Rehab: Public Housing Modernization Rehabilitation of housing units owned/operated by a public housing authority (PHA).
14D	Rehab: Other Publicly Owned Residential Buildings Rehabilitation of permanent housing owned by a public entity other than a PHA. For the rehabilitation of other publicly owned buildings that will provide temporary shelter or transitional housing for the homeless, use 03C.
14H	Rehab: Administration All delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Examples include appraisal, architectural, engineering, and other professional services; preparation of work specifications and work write-ups; loan processing; survey, site, and utility plans; application processing; and other fees. Do not use 14H for the costs of actual rehabilitation and do not use it for costs unrelated to running a rehab program (e.g., tenant/landlord counseling). For housing rehabilitation administration activities carried out as part of general program administration (and thus not required to meet a national objective), use code 21.
15	Code Enforcement Salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes. For the correction of code violations, use the appropriate rehabilitation code.
16A	Residential Historic Preservation Rehabilitation of historic buildings for residential use.
16B	Non-Residential Historic Preservation Rehabilitation of historic buildings for non-residential use. Examples include the renovation of an historic building for use as a neighborhood facility, as a museum, or by an historic preservation society.
18A	Economic Development: Direct Financial Assistance to For-Profits Financial assistance to for-profit businesses to (for example) acquire property, clear structures, build, expand or rehabilitate a building, purchase equipment, or provide operating capital. Forms of assistance include loans, loan guarantees, and grants. With one exception, a separate 18A activity must be set up for each business assisted. The exception is an activity carried out under 570.483(b)(4)(vi), for which job aggregation is allowed.
19C	CDBG Non-Profit Organization Capacity Building

	Activities specifically designed to increase the capacity of non-profit organizations to carry out eligible community revitalization or economic development activities. Such activities may include providing technical assistance and specialized training to staff.
20	Planning Program planning activities, including the development of comprehensive plans (e.g., a consolidated plan), community development plans, energy strategies, capacity building, environmental studies, area neighborhood plans, and functional plans. Unless otherwise stated in the application guide, planning activities require development of a community-wide, comprehensive plan that includes at a minimum • Base mapping, • Land use analysis, • Housing and population analysis, • Financial analysis for capital improvements and • System mapping, review of current conditions, and evaluation for compliance with relevant minimum standards for at least three (3) of the following planning elements: ○ Utility systems, ○ Storm drainage systems, ○ Transportation systems, ○ Parks and recreation facilities, ○ Zoning Ordinances, or ○ Subdivision Ordinances. Requests for special planning studies must document the specific need for the activity and TDA reserves the right to negotiate this element in the application and/or award stage, including requiring additional matching funds.
21A	General Program Administration Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Also use 21A to report the use of CDBG funds to administer Federally designated Empowerment Zones or Enterprise Communities. For CDBG funding of HOME admin costs, use 21H; for CDBG funding of HOME CHDO operating expenses, use 21I.

For a more comprehensive list of activity codes, go to:

<https://files.hudexchange.info/resources/documents/Matrix-Code-Definitions.pdf>

For Reference Only